

**North Country Health Consortium  
Board of Directors Meeting Minutes  
September 11, 2015  
8:30 a.m. – 12:00 p.m.**

**Present:** Elaine Bussey, Kristina Fjeld-Sparks, Ken Gordon, Charlie Cotton, Mike Coughlin, Ed Shanshala, Gail Clark, Roxie Severance, Jonathan Brown

**Phone:** Margo Sullivan

**Staff:** Nancy Frank, Colleen Gingue

### **Consent Agenda**

The consent agenda included:

- August 14, 2015 board meeting minutes

*Mike Coughlin made a motion to approve the consent agenda; Charlie Cotton seconded the motion. Motion passed.*

### **Financials**

- NCHC July 2015 Financials
- North Country ACO June 2015 Financials

*Ed Shanshala made a motion to approve the NCHC July 2015 financials and the North Country ACO June 2015 financials; Roxie Severance seconded the motion. Motion passed.*

### **Policy Review**

#### **Document Retention and Destruction Policy**

The board reviewed the current policy and no changes are needed. It was recommended that the Board secretary sign policies that are reviewed by the board. Nancy will have the policy prepared for signature at the next meeting.

*Kristina Fjeld-Sparks made a motion to approve the Document Retention and Destruction Policy; Gail Clark seconded the motion. Motion passed.*

#### **Public Health Advisory Committee (PHAC)**

The Board/PHAC reviewed and discussed the five priority areas that are included in the Community Health Improvement Plan (CHIP). The CHIP draft is due to the state September 30, 2015. The 5 priority areas previously approved by the PHAC included misuse of alcohol and drugs, emergency preparedness, oral health, heart disease and stroke, and obesity. The goals and objectives for the five areas were discussed and approved. The board decided to add Mental Health as a sixth priority area. There was discussion about working on a region-wide community health needs assessment rather than each of the hospitals doing it on their own (as required by the ACA to be completed every 3 years). More discussion to come re: the CHIP and community health needs assessments.

#### **Northern NH /AHEC Workforce Development Program Presentation**

Nancy Frank presented a powerpoint about all of the projects, initiatives, and programs that the Northern NH AHEC is working currently working on.

## Annual Meeting

The Annual Meeting is Friday, November 13, 2015 at the Mountain View Grand.

- Nominating Committee  
The Nominating Committee members are: Roxie Severance, Chair, Jonathan Brown, Elaine Bussey, Gail Clark, Nancy Frank. Nancy will send Committee members the names of individuals that have terms expiring; the Committee is responsible for presenting a slate of officers to the board at the November annual meeting.

## Development of a North Country Rural Residency Program

Dr. Guy Defeo, Associate Dean for Clinical Education and Philip Heywood, Executive Director for Post Graduate Activities, both from University of New England College of Osteopathic Medicine, presented information about the opportunity to develop a residency program in the North Country. Next step is to form a work group to move the initiative forward.

**Next Meeting: October 9, 2015; guest speaker: Dr. Rudy Fredrizzi**

*Meeting Adjourned: 12:30 p.m.*

### Board Attendance-2014 - 2015

| Directors             | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Aug | Sep | Oct |
|-----------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Sharon Beaty          | √   | √   | √   | √   | √   | Ab  | √   | Ab  | Ab  | Ab  |     |
| Nancy Bishop          | Ab  | √   | Ab  | √   | √   | √   | √   | √   | Ab  | Ab  |     |
| Jonathan Brown        | √   | √   | √   | √   | √   | √   | √   | Ab  | Ab  | √   |     |
| Elaine Bussey         | √   | √   | Ab  | √   | √   | √   | √   | √   | √   | √   |     |
| Gail Clark            | √   | n/a | √   | n/a | √   | n/a | Ab  | Ab  | √   | √   |     |
| Charlie Cotton        | √   | √   | √   | √   | √   | √   | √   | √   | √   | √   |     |
| Michael Coughin       | Ab  | Ab  | √   | √   | √   | √   | √   | √   | Ab  | √   |     |
| Rob Darling           | √   | Ab  | √   | √   | √   | √   | Ab  | Ab  | Ab  | Ab  |     |
| Kristina Fjeld-Sparks | Ab  | √   | √   | √   | √   | √   | √   | √   | √   | √   |     |
| Ken Gordon            | n/a | n/a | n/a | n/a | √   | √   | √   | √   | √   | √   |     |
| Scott Howe            | Ab  | Ab  | √   | √   | Ab  | √   | Ab  | Ab  | Ab  | Ab  |     |
| Russell Keene         | Ab  | Ab  | Ab  | √   | Ab  | Ab  | Ab  | Ab  | Ab  | Ab  |     |
| Tony Poekert          | √   | Ab  | √   | √   | √   | √   | Ab  | Ab  | √   | Ab  |     |
| Shirley Powell        | √   | Ab  | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |     |
| Maria Ryan            | Ab  | √   | √   | √   | √   | Ab  | √   | Ab  | √   | Ab  |     |
| Roxie Severance       | √   | √   | Ab  | √   | √   | √   | √   | √   | √   | √   |     |
| Ed Shanshala          | √   | √   | √   | √   | √   | √   | Ab  | Ab  | Ab  | √   |     |
| Margo Sullivan        | √   | √   | √   | √   | √   | Ab  | √   | √   | √   | √   |     |
| Warren West           | n/a | √   | √   | √   | n/a | √   | Ab  | Ab  | Ab  | Ab  |     |
| Adele Woods           | √   | √   | √   | √   | √   | n/a | n/a | n/a | n/a | n/a |     |