

**North Country Health Consortium
Board of Directors Meeting Minutes
September 14, 2012
8:30 a.m. – 10:30 a.m.**

Present: Bob Fink, Alisa Druzba, Tony Poekert, Roxie Severance, Nancy Bishop, Elaine Bussey, Adele Woods, Sharon Beaty, Ed Shanshala, Rosemary Orgren, Margo Sullivan (phone)
Absent: Charlie White, Jane MacKay, Gail Clark, Rob Darling, Russell Keene, Lucille Tremblay, Warren West
Staff: Nancy Frank, Colleen Gingue

Consent Agenda

The consent agenda included:

- August 10, 2012 board meeting minutes
- Executive Director's Update

Adele Woods made a motion to accept the consent agenda. Sharon Beaty seconded the motion, motion passed.

July 2012 Financials

There was discussion about whether or not the financials should be included on the consent agenda. It was decided that financials will continue to be on the consent agenda unless the finance committee recommends otherwise. The board is encouraged to carefully review the financials before the meeting. The board will be notified when the finance committee will be meeting.

Sharon Beaty made a motion to approve the July 2012 financials; Nancy Bishop seconded the motion; motion passed.

Policy Review

There was discussion about HIPAA policy and what is required for NCHC as it relates to Molar Express and North Country ACO. Nancy Frank will check with Robin Fisk to find out which type of HIPAA policy we should have and who we should have Business Associates Agreements with.

Grants Update

HNH Foundation: NCHC is preparing a grant proposal in response to an RFP to plan and implement 8-10 screenings of a documentary on obesity around the state. NCHC plans to collaborate with Southern NH AHEC. The budget will be around \$10,000.

NCHC was awarded \$165,000 from the NH Charitable Foundation for Substance Abuse Prevention Network programming.

NCHC is working on the operational funding proposal to the Neil and Louise Tillotson Fund which is due October 1st.

Molar Express Update

Ed Shanshala has gotten the go-ahead from his board to transfer the van to NCHC. Once he has the title we will move forward. Ed also has some portable equipment that Ammonoosuc Community Health Services purchased a few years ago. NCHC has money in the new outreach grant to purchase some of the equipment and will look into it further.

The NH State Oral Health Program was awarded a HRSA grant to focus on oral health workforce development. Molar Express, Ammonoosuc Community Health Services, and Mid-State were all written into the grant to receive funds to develop the training pipeline. Funds will assist with development of fixed sites and expansion of Molar Express.

NCHC is in the process of hiring a new Dental Hygienist. Ashley Croteau resigned; she got a job at the new prison in Berlin.

North Country ACO Update

On August 22nd, the ACO board, several NCHC board members, and the regional hospitals held a meeting facilitated by Kevin Stone from Helms and Company. It was a productive meeting that focused on building a collaborative atmosphere as the ACO work grows. The hospitals would like to meet regularly. We will schedule those dates now and look into funding options if we want Kevin to facilitate additional meetings.

Annual Meeting

The board would like to invite Steve Rowe, new president of the Endowment for Health, to speak at the annual meeting. Two dates were proposed – November 9th and November 13th; Nancy will see when Steve is available. Robin Fisk will also be approached to see if she will speak. Elaine Bussey and Roxie Severance offered to help plan the annual meeting.

Nominating Committee

Nominating committee will be Roxie Severance, Tony Poekert, Sharon Beaty, Ed Shanshala and Bob Fink; Tony will chair.

The by-laws state that the board should have no less than 9 members, and not more than 21 members.

Membership Committee

Invoices for 2012 membership will be sent with a “save the date” notice for the annual meeting. Membership Committee members are Bob Fink, Roxie Severance, Ed Shanshala – Tony Poekert will chair the committee. Membership Committee would like to propose a fee structure at the October board meeting.

Nancy Frank will set up nominating and membership committee meetings.

Other Business

*New member application from Michelle McEwen from Speare Memorial Hospital
Sharon Beaty made a motion to approve the application from Speare Memorial Hospital; Alisa Druzba seconded the motion. Motion passed.*

National Rural Health Day (week)

National Rural Health Day is November 15th. The statewide trauma conference is in Whitefield at the Mountain View Grand on November 16th; there is a pre-conference workshop on the 15th, there will be an afternoon tea/lunch (including CUPCAKES) on the 15th to celebrate the week.

Staff Changes

Becky Bowers, who has been the coordinator of *the Live, Learn, Play in Northern New Hampshire* Program has resigned to go to graduate school. Stephanie Singer, our new AHEC Education Coordinator will take over the program.

Next meeting: October 12, 2012, 8:30 – 10:30, Littleton

Adele Woods made a motion to adjourn at 10:35 a.m.; Ed Shanshala seconded the motion; motion passed.

Board Attendance-2011-2012

Directors	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Aug	Sep
Roxie Severance	√	√	√	√	√	√	√	√	√	√	√	√
Tony Poekert	√	√	√	√	Ab	√	√	√	√	Ab	√	√
Charlie White	√	√	Ab	Ab	√	Ab	√	√	Ab	√	√	Ab
Jane MacKay	n/a	n/a	Ab	Ab	√	√	√	√	√	Ab	√	Ab
Ed Shanshala	√	Ab	√	√	√	√	√	√	√	Ab	Ab	√
Sharon Beaty	√	√	Ab	Ab	√	√	√	√	√	√	√	√
Nancy Bishop	n/a	n/a	n/a	√	√	√	√	√	√	√	√	√
Elaine Bussey	n/a	n/a	√	√	√	√	√	√	√	Ab	Ab	√
Gail Clark	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	√	Ab
Rob Darling	n/a	n/a	√	√	Ab	√	Ab	Ab	√	Ab	Ab	Ab
Alisa Druzba	Ab	√	Ab	Ab	√	√	Ab	√	√	√	Ab	√
Russell Keene	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
James Michalik	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	n/a	n/a
Rosemary Orgren	n/a	n/a	Ab	√	Ab	Ab	Ab	√	Ab	√	√	√
Margo Sullivan	√	√	Ab	√	√	√	√	√	√	Ab	Ab	√
Lucille Tremblay	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
Adele Woods	√	√	√	√	√	√	√	Ab	√	Ab	√	√
Warren West	n/a	n/a	n/a	n/a	n/a	n/a	n/a	√	Ab	Ab	Ab	Ab