

**North Country Health Consortium
Board of Directors Meeting Minutes
October 15, 2011**

Attendance: Tony Poekert, Eileen Bolander, Charlie White, Charlie Cotton, Sharon Beaty, Adele Woods, Gail Tomlinson, Roxie Severance, Alisa Druzba

Phone: Margo Sullivan

Staff: Nancy Frank, Debra Simmons

Business

September Board Meeting Minutes

Board minutes from September were reviewed.

Charlie Cotton made a motion to approve, Gail seconded. Minutes accepted.

Finance Committee

Nancy reported that the finance committee met briefly on October 5th by telephone. Sharon, Charlie White, Nancy and Debra were in attendance. The two items reviewed and discussed were the draft fiscal year end financials and FY 2012 proposed budget. The committee felt the full board needed to review the report to discuss and accept.

The Net Loss of income of approximately \$60,000 as compared to 2010 has been reduced, however; the organization now has a negative cash flow situation.

The board wants to invite funders to talk about bridge funding to keep Molar Express intact until the time an award letter may be in the works for the second Rural Health Outreach Grant application.

Recommendations from the Catalyst Institute have been implemented, and staff would will review again next quarter.

Charlie White made a motion to accept financials as reviewed, it was seconded by Roxie. Motion passed.

It was decided the implement a schedule of monthly finance committee meetings to be held before the board meets.

Ms. Simmons will use meeting wizard to propose monthly finance committee meetings.

Northern NH AHEC

Nancy gave the board an overview of conversations held with Rosemary Orgren from The Dartmouth Institute in response to her letter to the board dated September 27, 2011. The board determined that the AHEC mission and structure is in alignment with NCHC organizational mission and also decided that it makes sense to structure the Executive Director position as the Northern NH AHEC/NCHC director position. As part of the AHEC requirement which supports this, a separate AHEC Advisory committee must be formed. The Board agreed to update the logo, website, etc. to reflect the prominence of Northern NH AHEC. There will be a written letter from the board to Rosemary that further supports the AHEC requirements.

Sharon made a motion to form an AHEC advisory committee, Roxie seconded the motion. Motion passed. Nancy will work with Rosemary to form the advisory committee.

Northern New Hampshire AHEC/NCHC Executive Director Search

A revised job description for Executive Director was discussed.

Charlie White made a motion to accept the job description, Sharon seconded; motion passed.

Review of the AHEC logic model. Accepted and in alignment with the mission and goals of NCHC.

The position will be posted again and will reflect the board's decision to change to the new job description.

Back to the budget discussion

2012 Budget reviewed again with consideration of The Dartmouth Institute proposed workforce contracts.

Charlie Cotton made the motion to accept, Gail seconded; no further discussion, so moved.

Grants

Rural Health Outreach grant: Nancy reviewed the grant matrix with board. Tony made a motion to approve and asked staff to proceed with the RHOG application; seconded by Eileen; abstentions: Alisa and Sharon. Motion passed.

CSAP funding: New Hampshire Charitable Foundation & Neil and Louise Tilloton Fund of the New Hampshire Charitable Foundation have been awarded. Youth prevention program is \$160,000 over 3 years, the planning grant is \$40,000 for one year.

Executive director search committee

Next meeting is October 20th. The timeframe may be moved out a bit due to the change from AHEC.

Other business

Motions regarding pecuniary notices

Roxie Severance stepped out of the room before the Morrison Nursing Home notice was discussed:
The Morrison Nursing Home: \$6570 Charlie White made the motion, Gail seconded, motion passed.

Adele Woods stepped out of the room before the Coos County Family Health Services notice was discussed:

Coos County Family Health Services: \$6780 Charlie White made the motion, Gail seconded, motion passed.

Sharon Beaty stepped out of the room before the Mid-State Health Center notice was discussed:

Mid-State Health Center: \$9470 Charlie White made the motion, Charlie Cotton seconded, motion passed.

Ed Shanshala was absent from the meeting.

Ammonoosuc Community Health Services: \$5525 Charlie White made the motion Roxie seconded, motion passed.

Annual Meeting

Annual meeting November 11- nominating committee meeting on Monday 10/17. Committee includes Margo, Sharon, Tony, Nancy. Eileen is retiring, and recommended Nancy Bishop to replace her; Gail is also retiring and her replacement, Elaine Bussey, will join the board.

Power of rural, National Rural Health Day is November 17th, 2:00 p.m. – 4:00 p.m. The celebration is taking place in Meredith, the commissioner will be speaking, the Carsey Institute will be speaking on their study of youth in Coos County.

Alisa asked if Northern NH AHEC/NCHC would like to be on the board of the New England Rural Health Roundtable. Nancy agreed to represent the organization.

Roxie made a motion to adjourn, Charlie White seconded it, motion passed, meeting adjourned at 10:48 a.m.

Directors	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Adele Woods, President	x	x	x	x	x	x	ab	x	x	x	x	x
Charles Cotton, Vice Pres.	x	x	x	x	x	x	x	ab	ab	x	x	x
Russell Keene, Treasurer	ab	x	x	ab	ab	ab	ab	ab	ab	ab	ab	ab
Gail Tolimson, Secretary	ab	x	x	ab	ab	x	ab	ab	ab	x	x	x
Roxie Severance, Asst Sec	x	x	x	x	x	x	x	ab	ab	x	x	x
Sharon Beaty	x	ab	x	x	x	ab	x	ab	ab	x	x	x
Eileen Bolander	ab	x	x	ab	x	x	x	x	x	ab	ab	x
Gail Clark	ab	ab	x	ab	ab	ab	ab	ab	ab	ab	ab	ab
Alisa Druzba	x	ab	x	x	x	x	ab	ab	ab	x	ab	x
Jim Michalik	ab	ab	ab	ab	ab	x	x	x	x	x	ab	ab
Tony Poekert	x	x	ab	x	x	ab	x	x	x	ab	x	x
Ed Shanshala	ab	x	x	x	x	ab	ab	ab	ab	x	x	ab
Margo Sullivan	x	x	x	x	x	ab	x	x	x	ab	x	x
Lucille Tremblay	x	ab	x	ab	ab	x	x	ab	ab	ab	ab	ab
Charlie White	x	x	x	x	x	ab	x	ab	ab	x	x	x