

**North Country Health Consortium  
Board of Directors Meeting Minutes  
February 14, 2014  
8:30 a.m. – 9:30 a.m.  
Littleton, NH**

**Present:** Ed Shanshala

**Phone:** Roxie Severance, Gail Clark, Adele Woods, Elaine Bussey, Nancy Bishop, Mike Coughlin, Charlie Cotton, Sharon Beaty, Charlie White, Tony Poekert, Shirley Powell, Kristina Fjeld-Sparks

**Staff:** Nancy Frank, Colleen Gingue

**Consent Agenda**

The consent agenda included:

- January 10, 2014 board meeting minutes
- December 2013 financials
- Executive Director's Update

Adele asked that the December 2013 financials be removed from the consent agenda.

*Ed Shanshala made a motion to approve the consent agenda; Elaine Bussey seconded the motion. Motion passed.*

*Adele Woods asked some clarifying and then made a motion to approve the December financials; Tony Poekert seconded the motion. Motion passed.*

**Advocacy Policy/Procedure**

Nancy asked for some clarification on the procedure that should be used when NCHC is asked to take a position on particular legislation or a critical issue. As has been the practice, we will continue to provide education and information without lobbying. If NCHC writes letters or submits written testimony, it will be shared with the board. If concerns arise around specific issues, Nancy will consult with the Executive Committee.

**Board Self-Assessment.**

Thank you to all that completed the board self-assessment survey. We have 18 board members; 15 completed surveys; 1 new board member abstained. Many board strengths were identified and some priority issues that may need attention were also acknowledged. These areas will inform board development activities over the next year. Elaine Bussey, Roxie Severance, and Tony Poekert agreed to form a committee to review the survey and to determine 3-5 priority areas that the board will address.

**North Country ACO Update**

The ACO had savings in the first year, but not significant enough to reach the threshold determined by CMS. Quality data indicates, however, that the ACO is able to reduce cost while still maintaining quality. All indicators, both cost and quality, are moving in the right direction.

**FY 2013 Audit Report**

Richard Lyons, CPA from A. M. Peisch and Company, joined the call.

Rich began by thanking the NCHC staff for their cooperation and responsiveness. He reviewed the audit noting that there were no significant adjustments this year. The staff provided good supplemental documentation and responded to all management comments from the previous year. There were no items for a management letter this year. No material weaknesses or significant findings. No questioned costs in the A133 single audit.

The board reviewed the 990. There were a couple of minor changes needed. Rich agreed to make the changes and forward to new copy to Nancy. The board agreed to review the changes when received and approve by e-mail vote, by 2:00 p.m. today. It was noted that the 990 is due on February 15<sup>th</sup>.

*Sharon Beaty made a motion to give Nancy Frank authority to sign the 990 once board approval is received; the vote will be ratified at the next board meeting; Charlie Cotton seconded the motion. Motion passed.*

*Adele Woods made a motion to approve the 990, with changes as discussed; Sharon Beaty seconded the motion. Motion passed.*

**Next Board Meeting:            March 7, 2014, 8:30 a.m. – 10:30 a.m.**

**Next Public Health Advisory Committee Meeting  
AMC Highland Center  
March 21, 2014 from 10:00 – 12:00, includes lunch and snowshoeing**

*Charlie White made a motion to adjourn; Sharon Beaty seconded the motion. Meeting adjourned at 9:45 a.m.*

**Board Attendance-2013 - 2014**

Directors	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Aug	Sep	Oct
Sharon Beaty	√	√	√	√							
Nancy Bishop	√	√	√	√							
Elaine Bussey	√	√	√	√							
Gail Clark	n/a	√	Ab	√							
Charlie Cotton	√	√	√	√							
Michael Coughin	√	√	Ab	√							
Rob Darling	√	√	√	Ab							
Kristina Fjeld-Sparks	√	√	√	√							
Scott Howe	√	Ab	Ab	Ab							
Russell Keene	√	Ab	Ab	Ab							
Tony Poekert	√	Ab	√	√							
Maria Ryan	√	Ab	Ab	Ab							
Roxie Severance	√	√	Ab	√							
Ed Shanshala	√	√	√	√							
Margo Sullivan	√	√	√	Ab							
Warren West	√	n/a	Ab	n/a							
Charlie White	√	√	Ab	√							
Adele Woods	√	√	√	√							