# North Country Health Consortium Board of Directors Meeting Minutes December 9, 2016 8:30 a.m. – 10:30 a.m. Littleton, NH

Present: Suzanne Gaetjens-Oleson, Pauline Tibbetts, Russ Keene, Roxie Severance, Sharon Beaty, Kristina Fjeld-Sparks
Phone: Karen Woods, Jonathan Brown, Ed Shanshala, Ken Gordon
Staff: Nancy Frank, Colleen Gingue

# **Consent Agenda:**

- November 14, 2016 board meeting minutes
- October 2016 Financials
- Executive Director Update

Roxie Severance made a motion to approve the Consent Agenda; Suzanne Gaetjens-Oleson seconded the motion. Motion passed.

# **New Member Application**

All Saints' Episcopal Church submitted an application to become a member of the Consortium. Sharon Beaty made a motion to accept the application and welcome All Saints' Episcopal Church as new member of NCHC; Roxie Severance seconded the motion. Motion passed.

## **Election of New Board Member**

Karen Woods, Chair of the Nominating Committee, nominated Curtis Metzger as a new board member to fill a vacant position for a three year term.

*Roxie Severance made a motion to approve Curtis Metzger as a new board member; Sharon Beaty seconded the motion. Motion passed.* 

## **Strategic Planning Discussion**

Nancy Frank presented the 2015 Review of the NCHC 5-year (2012-2017) Strategic Goals. There was a brief discussion related to the timing of our next strategic planning session. A decision was made to discuss further at the January board meeting to re-affirm strategic goal areas and determine next steps.

## **Region-Wide Oral Health Planning**

Nancy Frank proposed convening an oral health committee to discuss the current oral health care landscape, Molar Express, and the future direction of service provision to meet regional needs. The following individuals agreed to be part of the committee: Sharon Beaty, Ed Shanshala, Jonathan Brown, Ken Gordon, Karen Woods, Scott Colby.

## **New Grant Opportunities**

NH DHHS Student Assistance Program (SAP) – due January 16, 2017; this proposal would add to our existing regional SAP program by providing support to Woodsville and Berlin Middle Schools. *Roxie Severance made a motion to move forward with the proposal; Sharon Beaty seconded the motion. Motion passed.* 

## Community Development Block Grant

This is an opportunity for funding to help support NCHC if new programs (for example, Friendship House) are acquired by the organization. North Country Council will assist with writing the proposal. *Pauline Tibbetts made a motion to give Nancy Frank the authority to move forward with the proposal if it seems to be appropriate; Kristina Fjeld-Sparks seconded the motion. Motion passed.* 

## NCHC Staff/Program Updates

New staff hires include: Holly Dennis, Drug Free Communities grant coordinator; Pauline Aldrich, Community Health Worker

Discussions are on-going with Tri-County CAP, AHEAD, and ACHS regarding the future of Friendship House and North Country Health Consortium. A firm is being engaged to complete a feasibility study for Friendship House. The hope is to present the study and recommendations for next steps at the January board meeting. This meeting will be in-person only.

## **IDN Update**

The IDN workgroups and Steering Committee met over the past month and all reviewed their charters. The sub-recipient request for funds document is being created and will be reviewed by the finance workgroup and Steering Committee prior to its release to the full IDN. NCHC is currently recruiting for additional IDN staff.

#### **Other Business**

The By-Laws Committee will convene over the next few months to review and revise (if necessary), with particular attention to the membership categories. Committee members include: Roxie Severance, Sharon Beaty, Russ Keene, Suzanne Gaetjens-Oleson, Jonathan Brown

Next Meeting: January 13, 2017

#### Roxie Severance made a motion to adjourn. Meeting adjourned at 10:10 a.m.

Board Attendance-2016 - 2017											
Directors	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Aug	Sep	Oct
Sharon Beaty	$\checkmark$	$\checkmark$									
Nancy Bishop	$\checkmark$	Ab									
Jonathan Brown	Ab	$\checkmark$									
Scott Meyer	$\checkmark$	Ab									
Michael Lee	$\checkmark$	Ab									
Suzanne	$\checkmark$	$\checkmark$									
Gaetjens-Oleson											
Pauline Tibbetts	$\checkmark$	$\checkmark$									
Kristina Fjeld-	$\checkmark$	$\checkmark$									
Sparks											
Ken Gordon	$\checkmark$	$\checkmark$									
Michael	$\checkmark$	Ab									
Peterson											
Russell Keene	$\checkmark$	$\checkmark$									
Kristy Letendre	$\checkmark$	Ab									
<b>Roxie Severance</b>	$\checkmark$	$\checkmark$									
Ed Shanshala	$\checkmark$	$\checkmark$									
Scott Colby	$\checkmark$	Ab									
Karen Woods	$\checkmark$	$\checkmark$									