

**North Country Health Consortium  
Board of Directors Meeting Minutes  
April 11, 2014  
8:30 a.m. – 10:30 a.m.  
Littleton, NH**

**Present:** Kristina Fjeld-Sparks, Shirley Powell, Sharon Beaty, Ed Shanshala, Adele Woods, Gail Clark, Tony Poekert, Nancy Bishop, Charlie Cotton, Roxie Severance, Mike Coughlin, Rob Darling, Elaine Bussey  
**Phone:** Margo Sullivan  
**Staff:** Nancy Frank, Colleen Gingue

**Consent Agenda**

The consent agenda included:

- March 7, 2014 board meeting minutes
- Executive Director's Update

*Mike Coughlin made a motion to approve the consent agenda; Tony Poekert seconded the motion. Motion passed.*

**February 2014 Financials**

Roxie suggested that the finance committee meet quarterly rather than monthly. After a brief discussion the board decided that the finance committee should continue to meet monthly and report to the board quarterly. The February 2014 financials were reviewed.

*Gail Clark made a motion to approve the February 2014 financials; Ed Shanshala seconded the motion. Motion passed.*

**Board Resolutions for State of New Hampshire contracts**

*Be it resolved that the North Country Health Consortium enters into contracts with the State of New Hampshire, acting through its Department of Health and Human Services.*

*Be it resolved that the Executive Director and/or Board President is hereby authorized on behalf of this corporation to enter into said contracts with the State and to execute any and all documents, agreements, and other instruments; and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable, or appropriate. Nancy Frank is the Executive Director of the corporation.*

*Sharon Beaty made a motion to approve the board resolutions for the State of New Hampshire contracts; Margo Sullivan seconded the motion. Motion passed.*

**Molar Express Update**

NCHC has received a small subaward from Bi-State Primary Care Association as a member of the collaborative team to improve access to oral health services. NCHC is collaborating with Ammonoosuc Community Health Services to help design the "hub and spoke" model as they build their fixed site. NCHC will be contracting eight hours a week of Molar Express staff time to work with ACHS' staff and dental director in the development of systems and procedures for the new clinic.

### **North Country ACO/Community Care Organization (CCO) Update**

Nancy presented the North Country ACO quarterly update. There was an update about the Community Care Organization Design Team. The Design Team has been meeting monthly. Two options are currently under consideration: 1) the CCO is created as a separate entity with a potential contractual relationship with NCHC for administrative services; 2) NCHC becomes the CCO over time. Progress of the CCO design will be on the agenda each month.

### **Report from the Board Development Sub-Committee**

The Board Development sub-committee, Nancy F., Tony, and Elaine, met to review the board self-assessment that was completed by the board. Tony presented an overview. It was decided that over the next quarter another survey will be sent out that analysis individual board participation. Adele Woods has a tool that can be used.

### **Other Business**

#### *NCHC Lease*

The lease has been negotiated with AHEAD, the new landlord, to begin May 1, 2014. The lease will be for three years with the option to extend to five years. The additional storage room off the conference room will be included in the rent.

#### **North Country Public Health Advisory Committee (PHAC)**

The PHAC is a requirement of the Public Health Network contract with DHHS. The PHAC met March 21, 2014. The Committee approved "Principles of Operation," elected a vice-chair (NCHC Exec. Dir. is chair), and reviewed and discussed national, state, and local obesity data. The PHAC is an advisory committee to the NCHC Board of Directors. The groups also provided help with Health Improvement Summit planning.

#### **North Country Health Improvement Summit/County Health Rankings**

Unfortunately, Coos County has been ranked 10 out of 10 again in 2014. As in the past, the county health rankings are the impetus for the third annual Health Improvement Summit that will take place June 27, 2014 at the Mountain View Grand.

#### **November 2014 Annual Meeting**

Nancy F. recommended that the theme be integration of primary care, public health, and the health care system. She will try to secure Dr. Jose Montero as keynote speaker.

**Next meeting:            June 13, 2014  
                                  8:30 a.m. – 10:30 a.m.  
                                  Littleton, NH**

*Elaine Bussey made a motion to adjourn. Meeting was adjourned at 10:25 a.m.*

**Board Attendance-2013 - 2014**

<b>Directors</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>
<b>Sharon Beaty</b>	√	√	√	√	√	√					
<b>Nancy Bishop</b>	√	√	√	√	<b>Ab</b>	√					
<b>Elaine Bussey</b>	√	√	√	√	√	√					
<b>Gail Clark</b>	n/a	√	<b>Ab</b>	√	<b>Ab</b>	√					
<b>Charlie Cotton</b>	√	√	√	√	√	√					
<b>Michael Coughin</b>	√	√	<b>Ab</b>	√	√	√					
<b>Rob Darling</b>	√	√	√	<b>Ab</b>	√	√					
<b>Kristina Fjeld-Sparks</b>	√	√	√	√	√	√					
<b>Scott Howe</b>	√	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>	√	<b>Ab</b>					
<b>Russell Keene</b>	√	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>					
<b>Tony Poekert</b>	√	<b>Ab</b>	√	√	√	√					
<b>Maria Ryan</b>	√	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>	√	<b>Ab</b>					
<b>Roxie Severance</b>	√	√	<b>Ab</b>	√	√	√					
<b>Ed Shanshala</b>	√	√	√	√	√	√					
<b>Margo Sullivan</b>	√	√	√	<b>Ab</b>	√	√					
<b>Warren West</b>	√	n/a	<b>Ab</b>	n/a	<b>Ab</b>	n/a					
<b>Charlie White</b>	√	√	<b>Ab</b>	√	√	<b>Ab</b>					
<b>Adele Woods</b>	√	√	√	√	√	√					