

**North Country Health Consortium  
Board of Directors Meeting Minutes  
April 23, 2013  
8:30 a.m. – 10:30 a.m.  
Littleton, NH**

**Present:** Roxie Severance, Tony Poekert, Adele Woods, Gail Clark, Nancy Bishop, Elaine Bussey, Maria Ryan, Rob Darling, Scott Howe, Rosemary Orgren

**Phone:** Russ Keene, Sharon Beaty

**Absent:** Jane MacKay, Ed Shanshala, Margo Sullivan, Lucille Tremblay, Charlie White

**Staff:** Nancy Frank, Colleen Gingue

**Consent Agenda**

The consent agenda included:

- March 8, 2013 board meeting minutes
- February 2013 Financials
- Executive Director's Update

*Adele Woods made a motion to approve the consent agenda; Tony Poekert seconded the motion. Motion passed.*

**Board Resolution for State of New Hampshire Contracts**

*Adele Woods made a motion to approve the following resolutions; Gail Clark seconded the motion. Motion passed.*

*Be it resolved that North Country Health Consortium enters into contracts with the State of New Hampshire, acting through its Department of Health and Human Services.*

*Be it resolved that the Executive Director and /or Board President is hereby authorized on behalf of this corporation to enter in said contracts with the State and to execute any and all documents, agreements, and other instruments; and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable, or appropriate.*

*Nancy Frank is the Executive Director of the corporation.*

**Molar Express Program Update**

Francine Morgan, Molar Express Program Manager, presented an update about the program, including an demonstration of the dental simulator. NCHC has a dental simulator on permanent loan from the new dental school at University of New England.

**North Country ACO Update**

North Country ACO now has a CMS-approved website, northcountryaco.org. The ACO has submitted its first round of quality measures to CMS; it was quite a challenge to aggregate data from each of the health centers. A revised spend plan was submitted to CMS. The scope of work has not changed, only the categories that CMS has now identified for expenses.

## Grants/Funding Updates

1. Grant submitted to Office on Women's Health to conduct an assessment of oral health needs for older women
2. Submitted Partner for Success grant to state for funds to work with student assistant programs in high risk schools in our region
3. There is a federal opportunity to fund navigators for the marketplace exchange. NH will get \$600,000. Bi-State Primary Association is putting together a work group to work on the proposal. NCHC would like to explore collaboration with Bi-State to ensure the North Country is adequately supported. The board supported moving forward with potential collaboration with Bi-State.

## Data Policy

NCHC is in the process of developing a Data Policy to ensure protected health information is being handled appropriately. It was suggested that a data risk assessment be completed. If policies or procedures are available at your organization, please send them to Nancy.

## Other Business

*Policy: Non-member attendance at board meetings*

The board decided not to adopt a policy regarding non-member attendance at board meetings. It was decided that non-members would not be invited as guests to board meetings on a regular basis.

*Review voting language in by-laws*

There were questions raised about voting criteria when board members send a substitute from their organization to a board meeting. Nancy will convene a meeting of the by-laws committee to review and make recommendations to clarify voting procedures. The revised by-laws will be voted by the full membership at the November meeting.

**Adele Woods made a motion to adjourn; Gail Clark seconded the motion. Meeting adjourned 10:35.**

**Next meeting: May 10, 2013, 8:30 – 10:30**

**Board Attendance-2012 - 2013**

Directors	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Aug	Sep	Oct
Sharon Beaty	Ab	√	Ab	Ab	√	√					
Nancy Bishop	√	√	√	√	√	√					
Elaine Bussey	Ab	√	√	√	√	√					
Gail Clark	√	n/a	√	√	√	√					
Rob Darling	√	√	Ab	Ab	√	√					
Alisa Druzba	Ab	√	√	√	n/a	n/a					
Scott Howe	n/a	Ab	√	√	Ab	√					
Russell Keene	Ab	Ab	√	Ab	Ab	√					
Jane MacKay	√	√	√	√	√	Ab					
Rosemary Orgren	√	√	√	Ab	Ab	√					
Tony Poekert	√	Ab	√	√	√	√					

<b>Maria Ryan</b>	<b>n/a</b>	√	√	<b>Ab</b>	<b>n/a</b>	√					
<b>Roxie Severance</b>	√	√	<b>Ab</b>	√	√	√					
<b>Ed Shanshala</b>	√	√	√	√	√	<b>Ab</b>					
<b>Margo Sullivan</b>	<b>Ab</b>	√	√	√	<b>Ab</b>	<b>Ab</b>					
<b>Lucille Tremblay</b>	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>	<b>Ab</b>					
<b>Warren West</b>	<b>n/a</b>	√	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>					
<b>Charlie White</b>	√	<b>Ab</b>	√	<b>Ab</b>	√	<b>Ab</b>					
<b>Adele Woods</b>	<b>Ab</b>	√	<b>Ab</b>	√	√	√					