

**North Country Health Consortium
Board of Directors Meeting Minutes
August 12, 2011**

Attendance: Alisa Druzba, Charlie White, Sharon Beaty, Charlie Cotton, Roxie Severance, Gail Tomlinson, Adele Woods, Ed Shanshala

Phone: Jim Michalik

Staff: Nancy Frank, Debra Simmons

Consent Agenda

Included: July 2011 board meeting minutes; June 2011 Financial Report; Final IRS 990
Roxie Severance made a motion to accept the consent agenda; Gail Tomlinson seconded the motion.

The motion passed.

Audit RFP

The finance committee recommended to accept A.M. Peisch & Company as our new audit firm. Charlie White made a motion to accept A.M. Peisch; Sharon Beaty seconded the motion.

The motion passed.

Grants/Funding Update

The NH Charitable Foundation has issued an RFP for a prevention network planning grant. The state requires that a strategic plan be completed by June 2012 for community substance abuse prevention activities. This \$40,000 grant would support the strategic planning process. NHCF has committed to statewide substance abuse prevention funding, and expects to provide implementation funds next fall.

Roxie Severance made a motion to move forward with the planning grant; Ed Shanshala seconded the motion.

The motion passed.

VISTA Update

The VISTA worker that was suppose to start August 15th decided not to take the NH position. The VISTA is funded through a grant that the New England Rural Health Roundtable received for 6 VISTA positions in all of the New England states. Statewide and local ads and e-mail blasts will be sent out to look for other candidates.

Molar Express

Dr. Brett Hill, the new Molar Express dentist was introduced.

Sliding fee scale

The sliding fee scale was discussed in the context of applying to become a National Health Service Corps (NHSC) site. The NHSC requires a sliding fee scale that includes the population with incomes below 100% of poverty, and also requires a statement that says no one will be denied access to services due to inability to pay. There was some discussion about the Tillotson Fund providing additional funds to Molar Express. A suggestion was made to consider an Oral

Health Forum in the North Country. There was also a discussion about the State Loan Repayment Program. We are having Safety Net Solutions do an analysis of Molar Express. They will assess the current financial viability, operational strength, productivity and clinical quality. They will also propose an appropriate sliding fee scale. Alisa Druzba will continue to help with the NCSC site application.

Search Committee

Adele Woods proposed changing the language in the Executive Director Succession Policy. It currently states that the *Board President may appoint up to two additional Search Committee members from the NCHC membership*. Proposed language adds “*or community at large.*” Charlie White made a motion to amend the policy; Sharon Beaty seconded the motion. The motion passed.

Executive Director Search Committee members recommended by Adele Woods: Debra Simmons, Jane MacKay, Rosemary Orgren, Ed Shanshala, Eileen Bolander, and Gail Tomlinson. Sharon Beaty made a motion to accept the recommendation for the Search Committee; Charlie White seconded the motion.

The motion passed.

Adele asked Ed to start the process and report back at the September board meeting.

September 9th Board Meeting

Catherine Liemohn, technical assistant for our Workforce Development grant, will be at the next meeting. We will plan to have the meeting at NCHC and schedule another meeting at Ammonoosuc. Nancy will talk to Catherine about her presentation at the board meeting, and will include her CV in the board packet.

The Workforce Oversight Committee is also meeting September 9th after the board meeting. The meeting will be 11:00 – 2:00 at NCHC.

October 14th Board Meeting

The executive committee proposed having a strategic planning session after the board meeting in October to continue the discussion that began last March. Mary Lou Krambeer has agreed to facilitate. Nancy Frank, Roxie Severance, and Charlie White will meet with Mary Lou to plan the day.

Transition Committee

The committee will be in recess. Transition committee members will be available to Nancy, if necessary. The chairs will call a meeting if it is needed.

National Rural Health Day

Alisa Druza presented her ideas for the day. NH is still waiting for the governor’s proclamation. She is forming a planning committee for the day’s events with NCHC, Bi-State and the hospital association. She is looking for community health stories. Could a local high school do a video on Molar Express? NCHC will contact local media.

NCHC would like to have the Rural Health Day event as part of our November annual meeting. It will be held on National Rural Health Day, Thursday, November 17, 2011.

Legal Fees

Adele explained that there are legal fees that have been incurred by the Consortium. AVH has paid the bills, and now needs to be reimbursed by NCHC.

Charlie White made a motion to pay the expenses out of the NCHC LLC; Gail Tomlinson seconded the motion.

The motion passed.

Charlie White made a motion to instruct NCHC staff to look into how the LLC can be dissolved; Sharon Beaty seconded the motion.

The motion passed.

Francine Morgan showed the Health Careers Summer Camp video to the Board.

Roxie Severance made a motion to adjourn; Charlie Cotton seconded the motion. Motion passed. Meeting adjourned.

Board Attendance 2011

Directors	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Adele Woods, President	√	√	√	√	√	√	ab	√	√	√		
Charles Cotton, Vice Pres.	√	√	√	√	√	√	√	ab	ab	√		
Russell Keene, Treasurer	ab	√	√	ab	ab	ab	ab	ab	ab	ab		
Gail Tolimson, Secretary	ab	√	√	ab	ab	√	ab	ab	ab	√		
Roxie Severance, Asst Sec	√	√	√	√	√	√	√	ab	ab	√		
Sharon Beaty	√	ab	√	√	√	ab	√	ab	ab	√		
Eileen Bolander	ab	√	√	ab	√	√	√	√	√	ab		
Gail Clark	ab	ab	√	ab	ab	ab	ab	ab	ab	ab		
Alisa Druzba	√	ab	√	√	√	√	ab	ab	ab	√		
Jim Michalik	ab	ab	ab	ab	ab	√	√	√	√	√		
Tony Poekert	√	√	ab	√	√	ab	√	√	√	ab		
Ed Shanshala	ab	√	√	√	√	ab	ab	ab	ab	√		
Margo Sullivan	√	√	√	√	√	ab	√	√	√	ab		
Lucille Tremblay	√	ab	√	ab	ab	√	√	ab	ab	ab		
Charlie White	ab	√	√	√	√	ab	√	ab	ab	√		