

**North Country Health Consortium
Board of Directors Meeting Minutes
June 10, 2011
Littleton, NH**

Attendance: Gail Tomlinson, Charlie Cotton, Alisa Druzba, Margo Sullivan, Roxie Severance, Eileen Bolander, Tony Poekert, Ed Shanshala, Jim Michalik, Charlie White, Sharon Beaty, Adele Woods, Gail Clark.

Absent: Russ Keene, Lucille Tremblay

Staff: Martha McLeod, Debra Simmons, Nancy Frank

Guest: Mary Lou Krambeer

The Board went into Executive Session at 8:30 am

The Board came out of Executive Session at 9:00 am

Ms. Woods, Ms. Beaty and Ms. Clark left the meeting at 9:00 am. Mr. Cotton presided over the meeting.

Business

Consent Agenda

- May 2011 Board meeting minutes

Mr. White made a motion to accept the Consent Agenda. Ms. Tomlinson seconded the motion. The motion passed.

April 2011 Financial Report

Ms. McLeod reviewed the new dashboard report. Directors requested that Restricted Cash be added to the dashboard. The State Audit went well. One midcoded item was found. The 990 has not been returned from the auditor and review will be moved to the July meeting.

Mr. White made a motion to accept the April Financial Report. Ms. Severance seconded the motion. The motion passed.

Executive Director Transition

The following Directors volunteered to be on the Executive Director Transition Committee:

Judge Michalik, Mr. Shanshala, Ms. Sullivan, Ms. Woods. Mr. White and Mr. Poekert agreed to serve as backup members as needed. In addition, a NCHC member will be asked to serve. It was suggested that Scott Howe be asked. The current Executive Director and the Interim Director will serve as staff to the Committee.

Berlin Office Lease

Mr. Cotton and Ms. Sullivan recused themselves from the meeting for this discussion. Ms. Tomlinson presided over the meeting. Staff have been searching for a location in Berlin that can house both office and Molar Express clinical functions. The current space is inaccessible for Molar Express. Space is available at AV Home Care Services. The space is on the ground floor and is accessible to the mobile dental equipment. Current space is not available after 4 pm and limits the number of patients and hours of the dental clinic. Rent is below market value at AVHCS.

Mr. White made a motion to approve the lease as presented with the stipulation that market rates are on file. Ms. Tomlinson seconded the motion. The motion passed.

Mr. Cotton and Ms. Sullivan rejoined the meeting. A pecuniary notice will be placed in the newspapers as required by RSA 7:19-a.

Grants/Funding Update

- HRSA has replaced the BUHCOP funding with a grant to UMass AHEC HCOP. UMass AHEC has prepared a subaward for NCHC for similar activities and funding. This will continue for two years. It will allow NCHC to bill for the Hygienist time for FY11 and will be reflected in the next financial report. The funding amount is \$37,000.

- NCHC was not asked to write a full proposal for the EPA funding.
- The Community Transformation Grant will be written by UNH Health Policy and submitted by the State of NH Public Health. 20% of the funding has to be for rural areas so there is some expectation that some funds will be available.
- RWJ concept paper is still pending.
- Ms. McLeod and Ms. Frank have a meeting scheduled with Ms. Scobie from the Tillotson Fund in two weeks to discuss Molar Express, Workforce and CSAP funding status/requests. Drug Free Communities and STOP grants are ending in a year and the focus this year is to find resources to support prevention efforts going forward.
- The lead case management contract notice is in July so no news as yet on this project.

Molar Express Follow Up

The Finance Committee asked the Board to ratify the motion made and approved during the Finance Committee meeting (see letter):

Mr. White made a motion to authorize staff to move forward with executing a contract with Dr. Brett Hill within the compensation package presented. The motion was seconded by Ed Shanshala. The motion passed.

Dr. Hill will begin working in the Molar Express clinic the week of July 11th. His credentialing package will come before the Board at the July BOD meeting.

Live, Learn and Play (LLP) in Northern New Hampshire

Ms. Krambeer gave an overview of the Strategic Plan developed for the Rural Health Workforce project funded through HRSA/ORHP. The working title is Live, Learn and Play in Northern New Hampshire (LLP). Ms. Frank provided draft materials that will be used to recruit students for the training program.

Mr. White made a motion to approve the LLP Strategic Plan as presented. Eileen Bolander seconded the motion. The motion passed.

Other

Ms. Druzba announced that November 17th, 2011 will be **National Rural Health Day, Celebrating the Power of Rural**. As North Country Health Consortium is the oldest and most respected network in NH, the group is encouraged to join in the national celebration. Ms. McLeod mentioned that the VISTA member starting in September will be available to provide capacity to organize a forum or conference around this date.

The meeting adjourned at 10:15 am.

| Board Attendance 2011 | | | | | | | | | | | | |
|------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Directors | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct |
| Adele Woods, President | √ | √ | √ | √ | √ | √ | ab | √ | | | | |
| Charles Cotton, Vice Pres. | √ | √ | √ | √ | √ | √ | √ | √ | | | | |
| Russell Keene, Treasurer | ab | √ | √ | ab | ab | ab | ab | ab | | | | |
| Gail Tolimson, Secretary | ab | √ | √ | ab | ab | √ | ab | √ | | | | |
| Roxie Severance, Asst Sec | √ | √ | √ | √ | √ | √ | √ | √ | | | | |
| Sharon Beaty | √ | ab | √ | √ | √ | ab | √ | √ | | | | |
| Eileen Bolander | ab | √ | √ | ab | √ | √ | √ | √ | | | | |
| Gail Clark | ab | ab | √ | ab | ab | ab | ab | √ | | | | |
| Alisa Druzba | √ | ab | √ | √ | √ | √ | ab | √ | | | | |
| Jim Michalik | ab | ab | ab | ab | ab | √ | √ | √ | | | | |
| Tony Poekert | √ | √ | ab | √ | √ | ab | √ | √ | | | | |
| Ed Shanshala | ab | √ | √ | √ | √ | ab | ab | √ | | | | |
| Margo Sullivan | √ | √ | √ | √ | √ | ab | √ | √ | | | | |
| Lucille Tremblay | √ | ab | √ | ab | ab | √ | √ | ab | | | | |
| Charlie White | ab | √ | √ | √ | √ | ab | √ | √ | | | | |