

**North Country Health Consortium
Board of Directors Meeting
October 13, 8:30 a.m. – 11:00 a.m.**

Present: Michael Lee, Suzanne Gaetjens-Oleson, Pauline Tibbetts, Kristina Fjeld-Sparks, Russell Keene, Roxie Severance, Ed Shanshala, Scott Colby, Karen Woods, Rev. Curtis Metzger, Gail Clark, Michael Counter

Staff: Nancy Frank, Colleen Gingue, Karen Hoyt

Meeting called to order at 8:35 by Ed Shanshala

Consent Agenda

- September 8, 2017 Board Meeting Minutes
- October CEO Update

Roxie Severance made a motion to accept the Consent Agenda.

Scott Colby seconded the motion.

Motion passed unanimously

August 2017 Financials:

Colleen Gingue highlighted the Balance Sheet and Budget variances.

A motion to approve August financials was made by Scott Colby.

Mike Peterson seconded the motion.

Motion passed unanimously

Fiscal Year 2018 Organization-Wide Budget:

After discussion, the Board agreed to monitor Friendship House monthly reports separately over the next 6 months. The Board discussed collaborative purchasing option.

A motion to approve both budgets was made by Scott Colby.

Roxie Severance seconded the motion.

Motion passed unanimously

New Grant Opportunity – Rural Health Care Services Outreach Program:

The grant application is due in December. To apply, the dental program must expand into different areas. A suggestion was made to look at treatment facilities and/or mental health clinics as these organizations typically have a critical need for services.

A motion was made to move ahead and apply for funding by Suzanne Gaetjens-Oleson.

Gail Clarke seconded the motion

Opioid Grant

Given the limited number of grants and competitive nature, NCHC was not awarded the opioid grant. High scores were reported in the review process.

Friendship House/AoD Services Update

Nancy provided the following update on Friendship House:

- Lease agreements are in place with TCCAP and AHEAD. AHEAD closed on the building and land as of 10/12 and the lease now transition to AHEAD
- Staff are hired as NCHC employees effective 10/1/17
- Email addresses added for all staff and phones under evaluation
- We are working on the transition of patient records from TCCAP to NCHC.
- Looking for office space in Berlin, Woodville and Tamworth to move out of TCCAP facilities
- Bridge funding has requested a monthly report. The first month \$7,000 was spent
- NCHC has been approved as a provider for the Impaired Driver program
- Currently considering Executive Director and nurse position
- Nancy requested permission to sign contracts for the Friendship House

A motion giving Nancy authority to move forward to sign substance use services and engage in vendor contracts and licenses up to \$20,000 was made by Mike Lee.

Scott Colby seconded the motion.

NCHC Annual Meeting

Reminder to the Board of the annual meeting on the 3rd Friday in November rather than the 2nd Friday. The date of the meeting is November 17, 2017 and will be held in the morning part of the day. The Board Meeting will be from 1:00 – 1:30 following the Annual Meeting at the same location.

Motion to adjourn the meeting was made by Scott Colby

The motion was seconded by Roxie Severance

Meeting adjourned at 9:45

Next meeting will be on November 17th at the Annual Meeting.

Directors	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Sep	Oct
Sharon Beaty	√	√	√		√	√	Ab	√	√	√	Ab
Nancy Bishop	√	Ab	√		√	Ab	Ab	√	Ab	√	Ab
Jonathan Brown	Ab	√	√		√	√	√	√	Ab	√	Ab
Scott Meyer	√	Ab	Ab	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Michael Lee	√	Ab	Ab		√	Ab	Ab	Ab	√	√	√
Suzanne Gaetjens-Oleson	√	√	√		√	√	√	√	√	√	√
Pauline Tibbetts	√	√	√			√	√	√	√	√	√
Kristina Fjeld-Sparks	√	√	√		√	√	Ab	√	√	√	√
Ken Gordon	√	√	√		√	√	√	√	√	√	Ab
Michael Peterson	√	Ab	Ab			Ab	Ab	√	√	Ab	√
Russell Keene	√	√	√			√	√	√	Ab	√	√
Kristy Letendre	√	Ab	√		√	√	n/a	n/a	n/a	n/a	n/a
Roxie Severance	√	√	√		√	√	√	√	√	√	√
Ed Shanshala	√	√	√		√	√	Ab	√	√	√	√
Scott Colby	√	Ab	Ab		√	√	Ab	√	√	√	√
Karen Woods	√	√	√			√	√	√	√	√	√
Nancy Frank	√	√	√		√	√	√	√	√	√	√
Rev. Curtis Metzger	n/a	n/a	√		√	Ab	√	√	√	Ab	√
Robert Nutter	n/a	n/a	n/a	n/a		√	√	√	√	Ab	√
Michael Counter	n/a	n/a	n/a	n/a		Ab	Ab	Ab	Ab	Ab	√
Jeanne Robillard	n/a	n/a	n/a	n/a	n/a	n/a	n/a	√	√	√	Ab