

**North Country Health Consortium
Board of Directors Meeting
March 10, 2017, 8:30 a.m. – 10:30 a.m.
PHONE MEETING**

Present: Sharon Beaty, Nancy Bishop, Jonathan Brown, Michael Lee, Suzanne Gaetjens-Oleson, Kristina Fjeld-Sparks, Kristy Letendre, Roxie Severance, Ed Shanshala, Scott Colby, Rev. Curtis Metzger, Pauline Tibbetts, Russ Keene, Karen Woods, Ken Gordon,

Staff: Nancy Frank, Colleen Gingue, Karen Hoyt

Guest: Richard Lyon, CPA, Partner, A.M. Peisch & Company, LLP

Consent Agenda

- January 13, 2017 board meeting minutes
- Executive Director Update
- December 2016 and January 2017 Financials

Jonathan Brown made a motion to approve the Consent Agenda

Scott Colby seconded the motion

Motion passed.

Audit Report and 990 Presentation

- Richard Lyon, CPA, Partner, A.M. Peisch & Company, LLP

Almost everything is the same with the exception of the addition of IDN. Explained the line item showing the Restricted cash, deferred expenses for IDN. Net Income increased.

Audit Summary – unmodified opinion no materials weaknesses or non-compliances. NCHC will remain a low-risk auditee status.

Jonathan Brown made the motion to approve the report.

Scott Colby seconded the motion.

Motion passed.

New Member Application

- Severance Consulting, Roxie Severance

Nancy Frank presented information about the new member.

Motion made by Sharon Beaty to accept the new member to the board

Nancy Bishop seconded the motion

The motion passed unanimously

New Grant Opportunity

- Regional Public Health Network/ Substance Misuse Prevention Network – Due March 15th

Nancy Frank presented information about 3 new grant opportunities we are applying for that involves young adults, school based vaccinations & disaster behavioral health as no one in the north country is doing this. Sharon Beaty mentioned that they are doing this in their region.

Motion was made by Scott Colby to move forward

seconded by Sharon Beaty

Motion approved

IDN Update

Nancy Frank gave an update. Stated that things are moving quickly. There will be a presentation made by the State of NH on March 23, 2017 at the Highland Center

There has been intense work for the proposals to dispense funds. Requests were reviewed and approved by a special committee. Attorney Mark McCue is reviewing the MOA's . Once complete, funds will be disbursed. Plan is to hold 130K until funding cycle.

The next deliverable is due June 30th which is the implementation plan with budgets.

There is statewide task force for the shared care plan and the HIT infrastructure to support it that will be working with the regions to connect them. NCHC has been participating in vendor demonstrations to determine the vendor that best meets the needs of our region.

Nancy Frank will co-chair the Work Force Task Group that will work on integration of the plans.

Friendship House Update

There will be a special board meeting on 3/23/17 in the AHEAD conference room. The meeting will begin at 5:00 with dinner served. We are waiting for the reports of a Feasibility Study by Berry Dunn and Program Evaluation by GNCA/Keystone Hall. They will present at the meeting. We are hoping that the reports will be ready soon so they can be sent out before the meeting for review.

Ed Shanshala emphasized the importance of the meeting, possibly being the most important ever.

NCHC Program/Staff Updates

- **Community Health Worker Training:** begins March 27, 2017
- **3rd Community Health Worker Summit April 19, 2017 at the Common Man, Plymouth**

Nancy Frank reported that NCHC hired a new SMP Coordinator who starts Monday, 3/13/17. He will be taking over the duties that Drew Brown did and Drew will focus on IT systems.

Hired 2 new CHW who started Monday and will focus on Chronic Illness and Breast and Cervical Screenings. Also mentioned the next series of CHW trainings will begin March 27th and on April 19th, a Statewide Summit meeting of Community Health Workers will be held at the Common Man in Plymouth.

Performance Review – Executive Director (Executive Session as appropriate)

Scott Colby made a motion to go into Executive Session for the purpose of personnel

Roxie Severance seconded

Motion passed

Jonathan Brown made a motion to get out of Executive Session

Scott Colby seconded

Motion passed

Scott Colby made a motion for a 5% increase in total compensation for the NCHC Executive Director, Nancy Frank, retroactive back to October 1, 2016, the NCHC Fiscal Year, and the Executive Committee will perform a market basket analysis of the NCHC Executive Director position and report a recommendation back to the board

Jonathan Brown seconded the motion

Motion passed

Scott Colby made a motion to change the title from NCHC Executive Director to NCHC Chief Executive Officer (CEO) effective immediately, contingent upon legal review

*Roxie Severance seconded the motion
Motion passed*

*Jonathan Brown made a motion to adjourn
Scott Colby seconded the motion
Meeting adjourned 9:40 a.m.*

Directors	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Aug	Sep	Oct
Sharon Beaty	√	√	√		√						
Nancy Bishop	√	Ab	√		√						
Jonathan Brown	Ab	√	√		√						
Scott Meyer	√	Ab	Ab	n/a	n/a						
Michael Lee	√	Ab	Ab		√						
Suzanne Gaetjens-Oleson	√	√	√		√						
Pauline Tibbetts	√	√	√		√						
Kristina Fjeld-Sparks	√	√	√		√						
Ken Gordon	√	√	√		√						
Michael Peterson	√	Ab	Ab		Ab						
Russell Keene	√	√	√		√						
Kristy Letendre	√	Ab	√		√						
Roxie Severance	√	√	√		√						
Ed Shanshala	√	√	√		√						
Scott Colby	√	Ab	Ab		√						
Karen Woods	√	√	√		√						
Nancy Frank	√	√	√		√						
Rev. Curtis Metzger	n/a	n/a	√		√						
Robert Nutter	n/a	n/a	n/a	n/a	n/a						
Michael Counter	n/a	n/a	n/a	n/a	Ab						