

**North Country Health Consortium
Board of Directors Meeting
February 9, 8:30 a.m. – 11:00 a.m.**

Present: Sharon Beaty, Nancy Bishop, , Kristina Fjeld-Sparks, Suzanne Gaetjens-Oleson, Michael Lee, Rev. Curtis Metzger, Gail Clark, Jeanne Robillard, Ed Shanshala,

Phone: Scott Colby, Ken Gordon, Michael Peterson, Pauline Tibbetts, Mike Lee

Staff: Nancy Frank, Colleen Gingue, Karen Hoyt

Meeting called to order at 8:34 by Ed Shanshala

Consent Agenda

- January 12, 2018 Board Meeting Minutes
- CEO Update

Rev. Curtis Metzger made motion to accept the Consent Agenda.

Suzanne Gaetjens-Oleson seconded the motion.

Motion passed unanimously

December 2017 Financials:

Colleen Gingue presented information on the financial document packet. Highlighted topics included Month-To Date Surplus, Average Cash Requirement, Year-To-Date Memoranda of Agreements paid, Available Cash, Balance Sheet and negative IDN checking account, IDN transfers between Passumpsic Savings Bank and Mascoma Savings Bank, and updated Staff total.

Sharon Beaty made motion to accept the Finance Report.

Suzanne Gaetjens-Oleson seconded the motion.

Motion passed unanimously

Employee Conflict of Interest Policy:

NCHC currently does not have a policy in place at this time. Board discussed policies used by member agencies. Scott Colby send an example to the Board and Suzanne Gaetjens-Oleson sent a link for a software currently implemented at Northern Human Services.

Policy Reviews:

- Whistleblower
- Record Retention and Destruction
- Workplace Bullying

The following documents were reviewed and discussed.

Rev. Curtis Metzger made the motion to approve the policies as presented.

Sharon Beaty seconded the motion.

Motion passed unanimously.

