**North Country Health Consortium**

**Board of Directors Meeting**

**August 9, 2019**

**8:30 a.m. – 10:30 a.m.**

**Present:** Ed Shanshala, Kristina Fjeld-Sparks, Suzanne Gaetjen-Oleson, Michael Lee, Tara MacKillop, Curtis Metzger, Lars Nielson, Jeanne Robillard, Jarrett Stern

**Phone:** Ken Gordan, Kevin Kelley

**Staff:** Nancy Frank, Colleen Gingue, Karen Hoyt

Meeting called to order at 8:35 by Ed Shanshala.

**Consent Agenda**

* June 14th, 2019 Board Meeting Minutes
* May 2019 Financials

*Lars Nielson made motion to approve the Consent Agenda.*

*Curtis Metzger seconded the motion.*

*Motion passed unanimously.*

**June 2019 Financial**

Colleen Gingue presented the May Financials and highlighted the following:

* We are operating at a deficit due to Substance Misuse facility. We have a plan in place to help solve the issues.
* Line of Credit has been paid back in full.
* We had a State audit the program and financials for the Friendship House. Auditors were pleased with the documentation.
* Received a notice from the State that our budget revision has been approved to revise indirect cost from 12.2 to 15.8, retroactive to the start of our fiscal year.

*?Sharon Beaty made the motion to approve the financials as presented.*

*?Gail Clark seconded the motion.*

*Motion passed unanimously.*

**Friendship House Update**

Nancy Frank presented the following information:

* We hired a new Administrative Director, Sharon Bilodeau. She has been here part-time for 2 weeks.
* We are currently restructuring the Management team as Stacie LeClerc the Clinical Director will be leaving on maternity leave and would like to return in a different capacity.
* Nancy asked the Board for permission to add a “Donate” button to the website and post a wish list.
	+ The Board is fine with this but made the following suggestions:
		- Establish a policy before asking for donations
		- Suggest Include “new” items
		- Think about reaching out to other sources such as United Way or LL Bean.

**Public Health Advisory Council/Community Health Improvement Plan:**

Nancy Frank reviewed that our Board is the Public Health Advisory Council for the North Country and has its own bi-laws:

* Much of what we do already fall into the identified needs such as Heart Disease, Obesity and Diabetes through the five coalitions and IDN Groups, Women’s Health Conference many other events held throughout the year by NCHC and our partners on the Board of Directors.
* Nancy will also work on the State level as our representative.

**Grant Updates and New Opportunities:**

* **FORE: Improving Access to OUD Treatment and Recovery Services**

Nancy outlined the scope of the grant. After discussion, it was decided not to pursue the grant at this time.

Nancy announced that NCHC was awarded Rural Communities Opioid Response Program Implementation grant. It is a three-year, one-million-dollar grant to strengthen and expand substance use /opioid use disorder prevention treatment and recovery service delivery in the North Country.

The board entered into a Strategic Planning session.

*Jarrett Stern made the motion to adjourn the meeting at 10:30*

*Mike Lee seconded the motion.*

*Motion passed unanimously.*

Next meeting will be on October 11, 2019.

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| **Fiscal Year 2019** |
| **Directors** | **Conflict Interest** | **Nov** | **Dec** | **Jan** | **Feb** | **Mar** | **Apr** | **May** | **Jun** | **Jul** | **Aug** | **Sep** | **Oct** |
| **Beaty, Sharon** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **No Meeting** | **Ab** | **No Meeting** |  |
| **Bishop, Nancy** | **√** | **Ab** | **√** | **√** | **Ab** |  |  |  |  |  |  |
| **Clark, Gail** | **√** | **Ab** | **√** | **Ab** | **√** | **√** | **Ab** | **Ab** | **√** | **Ab** |  |
| **Counter, Michael** | **√** | **√** | **√** | **Ab** | **√** | **√** | **√** | **Ab** | **√** | **Ab** |  |
| **Daley, Laurie** | **√** | **Ab** | **Ab** | **Ab** | **√** | **Ab** | **Ab** | **√** | **Ab** | **Ab** |  |
| **Fjeld-Sparks, Kristina** | **√** | **Ab** | **√** | **√** | **√** | **√** | **Ab** | **√** | **√** | **√** |  |
| **Gaetjens-Oleson, Suzanne** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** |  |
| **Gordon, Ken** | **√** | **Ab** | **√** | **√** | **√** | **Ab** | **√** | **√** | **√** | **√** |  |
| **Kelley, Kevin** | **√** | **Ab** | **√** | **Ab** | **Ab** | **Ab** | **√** | **√** | **Ab** | **√** |  |
| **Labore, Craig** | **√** |  |  |  |  |  | **√** | **√** | **Ab** | **Ab** |  |
| **Lee, Michael** | **√** | **√** | **√** | **√** | **√** | **Ab** | **√** | **Ab** | **√** | **√** |  |
| **MacKillop, Tara** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** |  |
| **Metzger, Curtis Rev.** | **√** | **√** | **√** | **Ab** | **√** | **√** | **Ab** | **√** | **√** | **√** |  |
| **Nielson, Lars MD.** | **√** | **√** | **Ab** | **√** | **√** | **√** | **√** | **Ab** | **√** | **√** |  |
| **Robillard, Jeanne** | **√** | **√** | **√** | **Ab** | **√** | **Ab** | **√** | **√** | **√** | **√** |  |
| **Shanshala, Ed** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** | **√** |  |
| **Stern, Jarrett** | **√** | **√** | **√** | **√** | **√** | **Ab** | **√** | **√** | **Ab** | **√** |  |
| **Woods, Karen** | **√** | **√** | **√** | **√** | **Ab** | **√** | **√** | **√** | **√** | **Ab** |  |
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